

# I L S O N L I N E C O U R S E S

## Q U I C K S T A R T M A N U A L



### **ILS Online Courses - Background**

Several years ago we were asked by a client to design an online learning environment for employees around the world to learn Estonian. Since then ILS has designed many courses for specific purposes including courses for Judges and Prosecutors, Human Resource Managers, Job seekers etc.

In 2013-14 ILS teachers started work on a new project - to design support courses for students on our main English teaching and learning programme 'General English for Work and Life' (GEWL). These new online courses are intended to give extra opportunities for learners to practice the language they have learned in class. So the materials are developed for ILS learners who are studying English on ILS courses using ILS selected course materials.

The online courses are available for A1, A2, B1, B2 and C1 level ILS GEWL students and each course is divided into 10 Units. Each of the 10 units will contain several language practice exercises.

The online courses are not intended to be the core of any of our courses. They are an optional extra. Perhaps the best way to describe the purpose of the courses is to say that they provide extra homework.

### **How to register and start using the courses.**

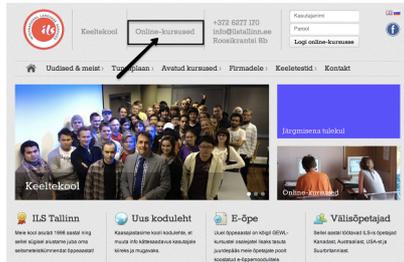
First you'll need to register as an online courses user. This should be a one-time only process.

1. Go to [ilstallinn.ee](http://ilstallinn.ee) and click on the header 'Online Courses' (see Getting started 1)
2. Next, click on the link to register as a user (see Getting started 2)
3. Then complete the form, paying special attention to the instructions (see Getting started 3)
4. You should then get a confirmation email and a link to log in for the first time (see Getting started 4)
5. You should navigate first to 'Courses' and then expand the 'General English for Work and Life' list
6. Finally select your level and enter the Enrollment key that your teacher gave to you to enroll onto the course

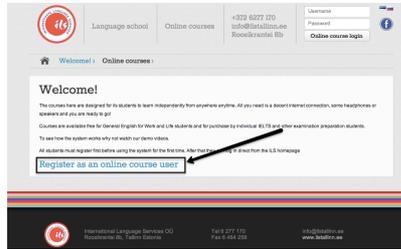
7. Once you are in, you can start doing the exercises

8. Next time you visit you can log in direct from the ilstallinn.ee homepage (see Getting started 7)

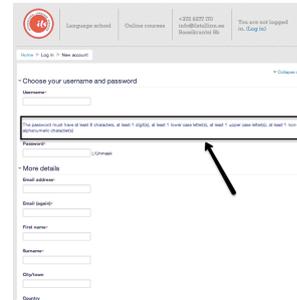
9. The courses have several exercises in each Unit (see Getting started 8) and a variety of exercise type



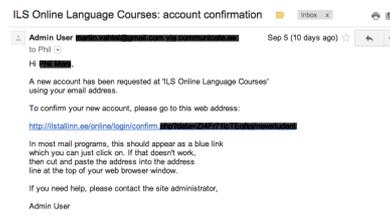
Getting started 1



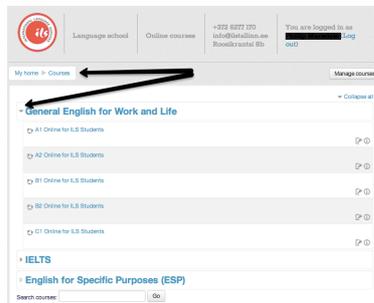
Getting started 2



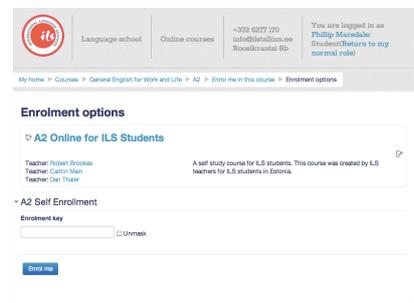
Getting started 3



Getting started 4



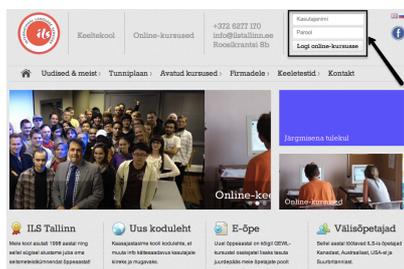
Getting started 5



Getting started 6

## The exercises

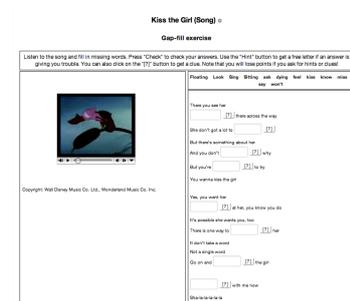
The exercises will involve a variety of activities from 'filling the gap' exercises to 'matching' exercises to cross words. Some of the multimedia exercises involve a variety of skills like reading and listening (see Getting started 9). You can do the exercises as often as you like.



Getting started 7



Getting started 8



Getting started 9